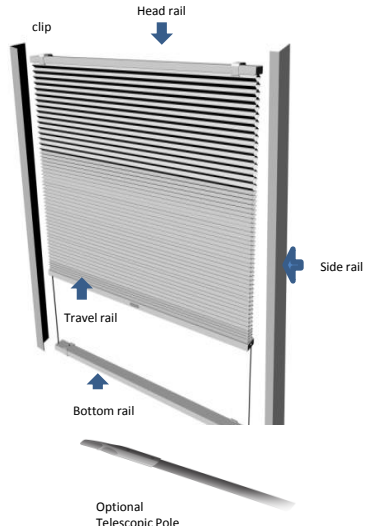


# Installation Instructions for the STANDARD OPTIMA SKYLIGHT SHADE

**Wilco Products LLC**  
 Thanks you for your purchase and supporting **MADE IN THE USA** manufacturers. We have custom made your skylight shade to your measurements.

Installing your new shade is simple. Just follow our instructions . But if you have any questions call us between 8:30am to 4:30pm Mon. – Fri. Pacific time at 888-506-1900



**GETTING READY**

**STEP 1**  
 Remove the shade from the box and carefully unwrap the shade. Do not cut the wrapping as this could damage the fabric and or strings .

Optional Telescopic Pole



**STEP 2**  
 Keep all the packaging until you have finished the installation and you are content with the shades operation.

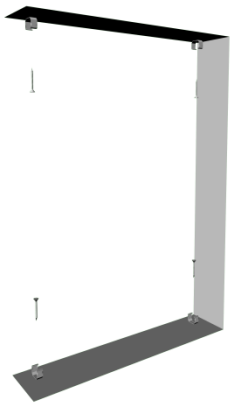
**Tools** you will need to install the shade are as follows: Pencil, Phillips Head Screw Driver, Level, drill and 7/64 drill bit. You may additionally require a wall board fastener for a hollow wall installation.



For Metal, Stone Brick , Tile or Concrete installations you will need to also provide your own fasteners or longer screws.

No individual or organization is authorized to use any of the written material, pictures, or drawing contained in these instructions without express written authorization from an Officer of Wilco products

**Step 3 Attaching your brackets**



The best please to mount the shade is at the bottom of the skylight well closest to ceiling level – this allows for the easiest operation of the skylight shade. Measure 2.5” – 5” from each side depending on the width and the 3<sup>rd</sup> clip in the center for shades over 36” long and 1” into the skylight well **note the shade should be 6” or more from the skylight.**

**Step 4 Installing the shade**



With the brackets installed align the head rail of the shade inside the mounting brackets. Press the back of the head rail into the back of the mounting brackets while rotating the front of the head rail up and into the brackets. Do the same with the bottom rail.

**Step 5 Shade tension**



The shade tension is preset during manufacturing and should not require adjustment. However is the shade stings are to tight – loosen the turnbuckle to make the shade operation easier. If the shade does not stay in place tighten the turnbuckle clockwise.

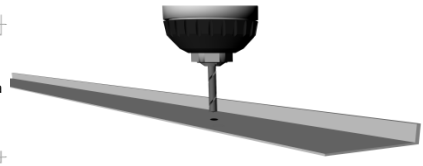
**Step 6 Preparing to Install the side rails**

The side rail can be installed in either orientation depending on the variation in the skylight well – if the skylight well varies less than 3/4” drill the wider part of the side rail for mounting to the wall. If the variation is greater than 3/4” of an inch you will need to drill the short part of the “L” for mounting on the wall.

Below side rail orientation for shade less than 27” wide and less than 3/4” variance is the skylight shaft width



Below Side rail orientation for shade over 27” wide or have a shaft variance in width over 3/4 “



With the shade in the open position measure 6” down and pre-drill each side of the side rails.

**Step 7 Installing the side rails**

Place the side rail up to the shade be very careful to not damage the shade and strings while screwing in the side rails

**LIMITED WARRANTY**

WILCO WARRANTS TO THE ORIGINAL PURCHASER THAT ALL SKYVIEW SHADES WILL BE FREE FROM DEFECTS IN MATERIALS AND WORKMANSHIP FOR A PERIOD OF FOUR YEARS FOR FROM THE DATE OF PURCHASE FOR RETAIL CUSTOMERS AND 1 YEAR FOR COMMERCIAL CUSTOMERS FROM WILCO OR ONE OF ITS LICENSED ISTRIBUTORS OR INSTALLERS: PROVIDED THAT SUCH PRODUCTS WERE PROPERLY INSTALLED AND THAT THEY WERE HANDLED IN A CAREFUL MANNER.

THE OBLIGATION OF WILCO AND ITS LICENSED DISTRIBUTORS AND INSTALLERS IS LIMITED TO THE REPAIR OR REPLACEMENT OF THE SHADES FOUND TO BE DEFECTIVE AND EXCLUDES SHIPPING CHARGES AND LABOR COSTS FOR MEASURING AND INSTALLATION. REPAIRS WILL BE MADE WITH LIKE OR SIMILAR PARTS.

TO OBTAIN WARRANTY SERVICE, CONTACT THE DISTRIBUTOR OR INSTALLER FROM WHOM YOU PURCHASED THE SKYVIEW SHADE. THE DISTRIBUTOR OR INSTALLER WILL WORK DIRECTLY WITH WILCO TO PROMPTLY REPAIR OR REPLACE ANY DEFECTIVE PART WITHOUT CHARGE. IF YOU REQUIRE FURTHER ASSISTANCE, CONTACT WILCO AT THE ADDRESS OR TELEPHONE NUMBER LISTED BELOW. WARRANTY CLAIMS MUST BE ACCOMPANIED BY PROOF OF PURCHASE, AS WELL AS DETAILS REGARDING THE NATURE OF THE PROBLEM, LOCATION OF THE SHADE ETC..

THIS WARRANTY DOES NOT INCLUDE ANY CONDITIONS OR DAMAGES RESULTING FROM ACCIDENTS, ALTERATIONS, MISUSE, ABUSE, NON-RECOMMENDED MOTORIZED DEVICES, OR FAILURE TO FOLLOW OUR INSTRUCTIONS WITH RESPECT TO MEASUREMENT, INSTALLATION, CLEANING OR MAINTENANCE. THIS WARRANTY ALSO DOES NOT COVER ANY CONDITION OR DAMAGE RESULTING FROM REMOVAL OF THE SHADE AND REINSTALLATION IN THE SAME OR ANOTHER WINDOW. THIS WARRANTY ALSO DOES NOT APPLY TO CONDITIONS CAUSED BY NORMAL WEAR AND TEAR UPON THE PRODUCT.

THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER OBLIGATIONS, LIABILITIES OR WARRANTIES. IN NO EVENT SHALL WILCO OR ITS LICENSED DISTRIBUTORS OR INSTALLERS BE LIABLE OR RESPONSIBLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES OR FOR ANY OTHER DIRECT OR INDIRECT DAMAGE, LOSS, COST, EXPENSE OR FEE.